

LEGAL ADVERTISEMENT REQUEST FOR SEALED BIDS

NOTICE is hereby given that sealed bids are requested for **HVAC-R Services** and will be received, publicly opened and immediately read thereafter by the Pemberton Township School District through Daniel Smith, School Business Administrator/Board Secretary, in the County of Burlington, State of New Jersey, on **December 12, 2019, at 1:00 pm** prevailing time in Conference Room B, Brotherhood Administration Building, 1 Egbert Street, Pemberton, NJ 08068.

Copies of the bid document will be available at the Pemberton Township Board of Education Office, Brotherhood Administration Building, 1 Egbert Street, Pemberton, NJ 08068 beginning on Tuesday November 12, 2019 between the hours of 9:00 a.m. and 3:00 p.m., Monday through Friday excluding legal holidays and via email at scorrea@pemb.org. Should prospective bidders have questions regarding the bid documents, contact Daniel Smith, School Business Administrator of the Pemberton Township School District. In order to ensure that any and all addenda are issued in a timely fashion, all inquiries or requests for interpretation of the bid documents must be submitted in writing to Daniel Smith, Board Secretary/School Business Administrator, Pemberton Township Board of Education, 1 Egbert Street, Pemberton, NJ 08068 by **December 3, 2019**.

Proposals must be submitted in sealed packages. The sealed packages shall be delivered between the hours of 9:00 a.m. and 3:00 p.m., Monday through Friday, to the Office of the School Business Administrator, Brotherhood Administration Building, 1 Egbert Street, Pemberton, NJ 08068. The sealed packages shall bear the name and address of the bidder and shall be marked "**HVAC-R Services**". The original and three copies of each bid should be submitted. All bids **MUST** be submitted and time-stamped by the Office of the Business Administrator no later than the date and time designated for opening. The Pemberton Township School District will not be liable for any bids lost in the mail or misdirected by any party.

All bidders are required to comply with the requirements of PL 1975, Chapter 127, Affirmative Action Against Discrimination (N.J.A.C. 17:27). Attention is called to the fact that successful bidders shall ensure that employees and applicants for employment are not discriminated against because of their age, race, color, creed, sex, national origin, ancestry, marital status or affectional or sexual orientation. Bidders are further required to comply with the requirements of N.J.S.A. 10:5-31 et seq.

The Pemberton Township School District reserves the right to reject all bids or to waive informality if such would be in the best interests of the Board of Education.

BY ORDER OF THE PEMBERTON TOWNSHIP SCHOOL DISTRICT

Daniel Smith

School Business Administrator/Board Secretary